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User Manual for Loan Sanction and Disbursement Functionality Of BSCC Application Through Bank

Date:- 27 June 2019

Introduction

Bank users will be able to sanction the pending application in previous date as well as they can update/delete the previous disbursement records.

A. For Sanction or Rejection of pending application in bank login

Process Flow:

Department login screen

- 1) Click on **Department Login** Link.



The screenshot shows the MNSSBY portal interface. At the top left is the Bihar Government logo. The header text reads "शिक्षा विभाग, योजना एवं विकास विभाग एवं श्रम संसाधन विभाग". A navigation bar contains links: HOME, APPLICATION STATUS, GUIDELINES, FAQ, HOW TO APPLY, FEEDBACK AND GRIEVANCE, CONTACT US, and DOWNLOAD MOBILE APP. A language selector "हिंदी" is on the right. A notice states: "मुख्यमंत्री स्वयं सहायता भत्ता योजना एवं कुशल युवा प्रोग्राम के आवेदक ऑनलाइन आवेदन करने के 30 दिनों के अंदर अनिवार्य रूप से किसी भी कार्य दिवस को सुबह 10 बजे से शाम के 5 बजे application with necessary documents for verification on any working day between 10:00 am to 5:00 pm." The main content area features a yellow banner for "विकसित बिहार के 7 मिश्रण" with the slogan "आर्थिक हल, युवाओं को बल" and "के अन्तर्गत राज्य के युवाओं के लिए". Below the banner are three icons: "बिहार स्टूडेंट क्रेडिट कार्ड योजना", "मुख्यमंत्री मिश्रण स्वयं सहायता भत्ता योजना", and "कुशल युवा कार्यक्रम". On the right is a "Login Here" panel with fields for "User name", "Password", and "Enter Captcha". A CAPTCHA "H40EBB" is displayed. There are buttons for "Login" and "Department Login" (highlighted with a red box), and a "Forgot Password?" link.

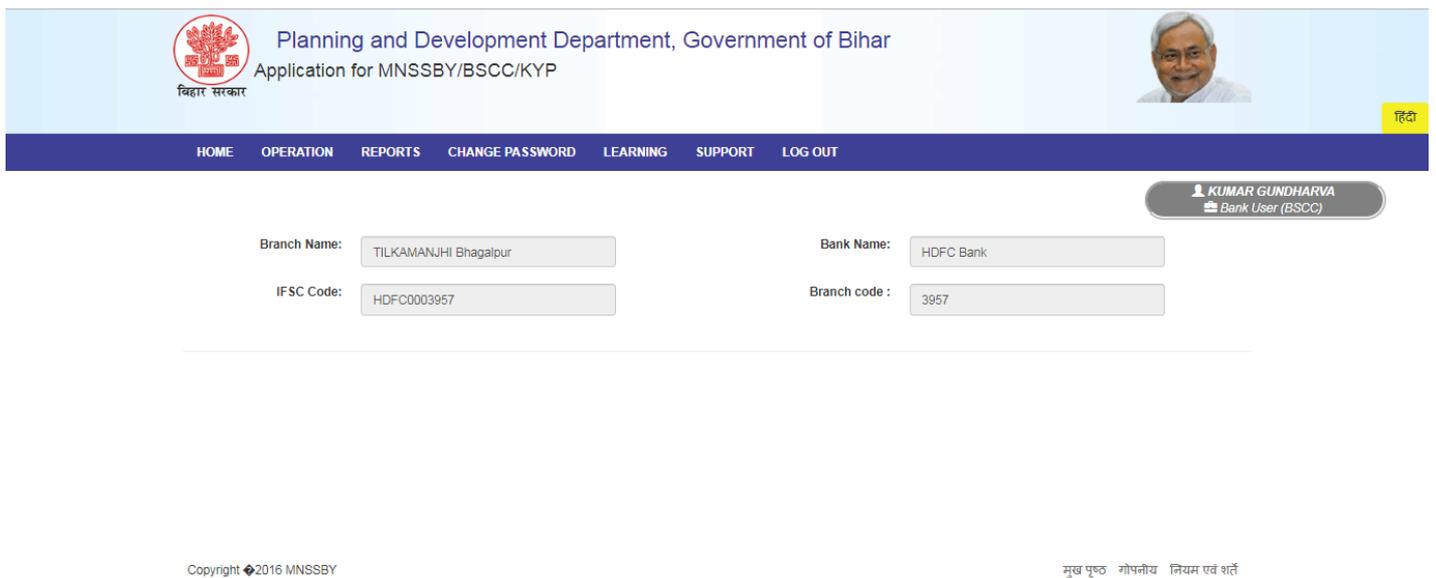
2) Enter the login credential of the User



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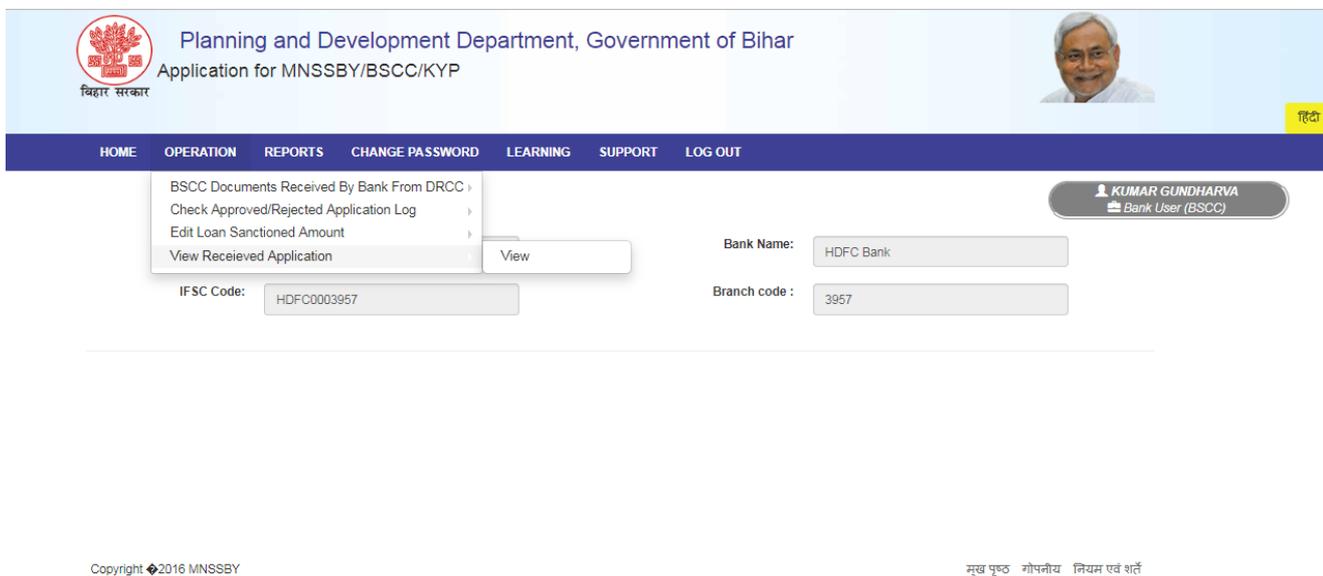
3) Now System will display the home page of Bank login



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- 4) Bank user will get the pending applications to Sanction/reject in "View Received Application" under Operation menu.



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हिंदी

HOME OPERATION REPORTS CHANGE PASSWORD LEARNING SUPPORT LOG OUT

BSCC Documents Received By Bank From DRCC >
Check Approved/Rejected Application Log >
Edit Loan Sanctioned Amount >
View Received Application > View

IFSC Code:

Bank Name:

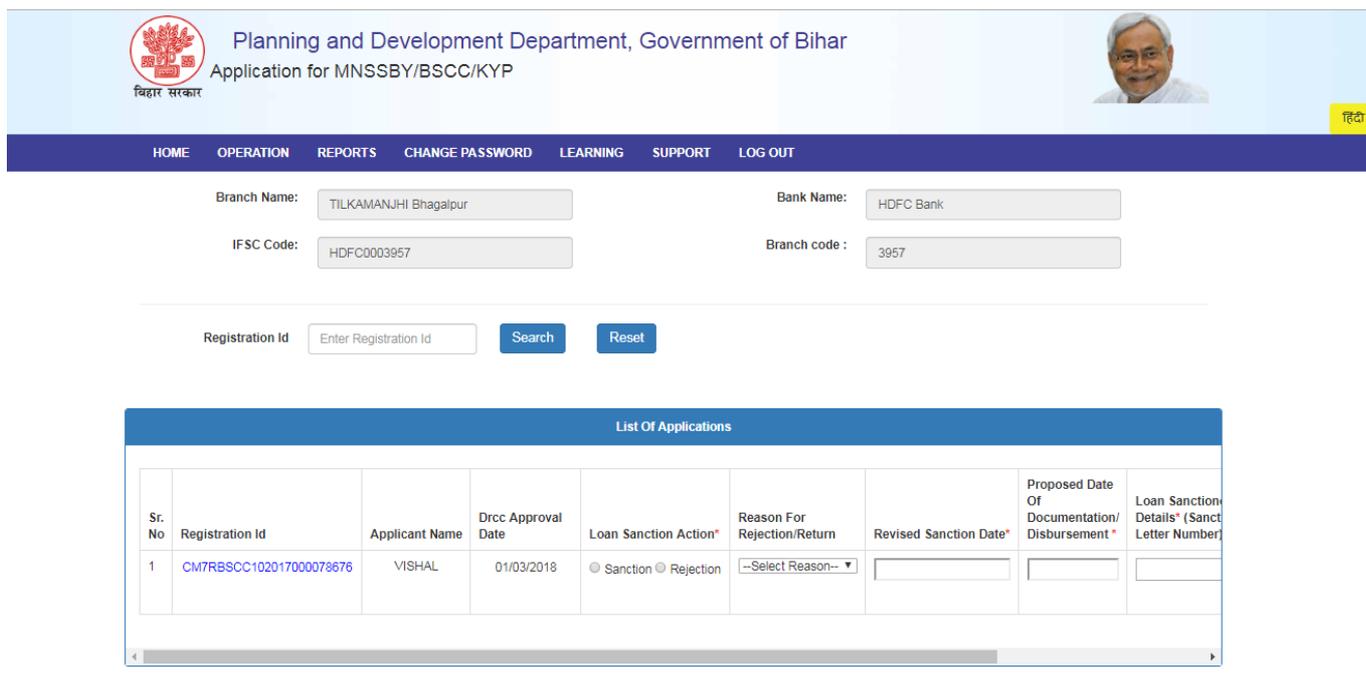
Branch code :

KUMAR GUNDHARVA
Bank User (BSCC)

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- 5) System will display the pending application in bank login



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हिंदी

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Branch Name:

Bank Name:

IFSC Code:

Branch code :

Registration Id

List Of Applications								
Sr. No	Registration Id	Applicant Name	Drcc Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanction Details* (Sanct Letter Number)
1	CM7RBSCC102017000078676	VISHAL	01/03/2018	<input type="radio"/> Sanction <input type="radio"/> Rejection	--Select Reason--	<input type="text"/>	<input type="text"/>	<input type="text"/>

MNSSBY

6) Bank user has to select the action as Sanction or Reject



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Branch Name:

IFSC Code:

Bank Name:

Branch code :

Registration Id Search Reset

List Of Applications								
Sr. No	Registration Id	Applicant Name	Drc Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanction Details* (Sanct Letter Number)
1	CM7RBSCC102017000078676	VISHAL	01/03/2018	<input checked="" type="radio"/> Sanction <input type="radio"/> Rejection	--Select Reason--	<input type="text"/>	<input type="text"/>	<input type="text"/>

7) In case of Sanction the application, User will select the Sanction radio button and actual sanction date.



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Branch Name:

IFSC Code:

Bank Name:

Branch code :

Registration Id Search Reset

List Of Applications									
Applicant Name	Drc Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanctioned Details* (Sanctioned Letter Number)	Enter Sanctioned Amount	Send Status to DRCC	Download PDF
VISHAL	01/03/2018	<input checked="" type="radio"/> Sanction <input type="radio"/> Rejection	--Select Reason--	<input type="text" value="01/07/2018"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Send"/>	<input type="button" value="PDF"/>

- 8) Enter the Proposed Date Of Documentation/Disbursement. Bank user will be able to select the actual Disbursement date.



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Branch Name:

IFSC Code:

Bank Name:

Branch code :

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List Of Applications									
Applicant Name	Drccl Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanctioned Details* (Sanctioned Letter Number)	Enter Sanctioned Amount	Send Status to DRCC	Download PDF
VISHAL	01/03/2018	<input checked="" type="radio"/> Sanction <input type="radio"/> Rejection	Select Reason ▼	<input type="text" value="01/07/2018"/>	<input type="text" value="02/07/2018"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Send"/>	PDF

- 9) Enter the Loan Sanctioned Details* (Sanctioned Letter Number)



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Branch Name:

IFSC Code:

Bank Name:

Branch code :

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List Of Applications									
Applicant Name	Drccl Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanctioned Details* (Sanctioned Letter Number)	Enter Sanctioned Amount	Send Status to DRCC	Download PDF
VISHAL	01/03/2018	<input checked="" type="radio"/> Sanction <input type="radio"/> Rejection	Select Reason ▼	<input type="text" value="01/07/2018"/>	<input type="text" value="02/07/2018"/>	<input type="text" value="AW12344"/>	<input type="text"/>	<input type="button" value="Send"/>	PDF

MNSSBY

10) Enter the loan Sanctioned amount. Maximum Loan sanction amount will be 4 lakhs.



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Branch Name: Bank Name:

IFSC Code: Branch code :

Registration Id Search Reset

List Of Applications									
Applicant Name	Drcs Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanctioned Details* (Sanctioned Letter Number)	Enter Sanctioned Amount	Send Status to DRCC	Download PDF
VISHAL	01/03/2018	<input checked="" type="radio"/> Sanction <input type="radio"/> Rejection	Select Reason ▼	<input type="text" value="01/07/2018"/>	<input type="text" value="02/07/2018"/>	<input type="text" value="AW12344"/>	<input type="text" value="400000"/>	<input type="button" value="Send"/>	PDF

11) Click on send button to sanction the loan.



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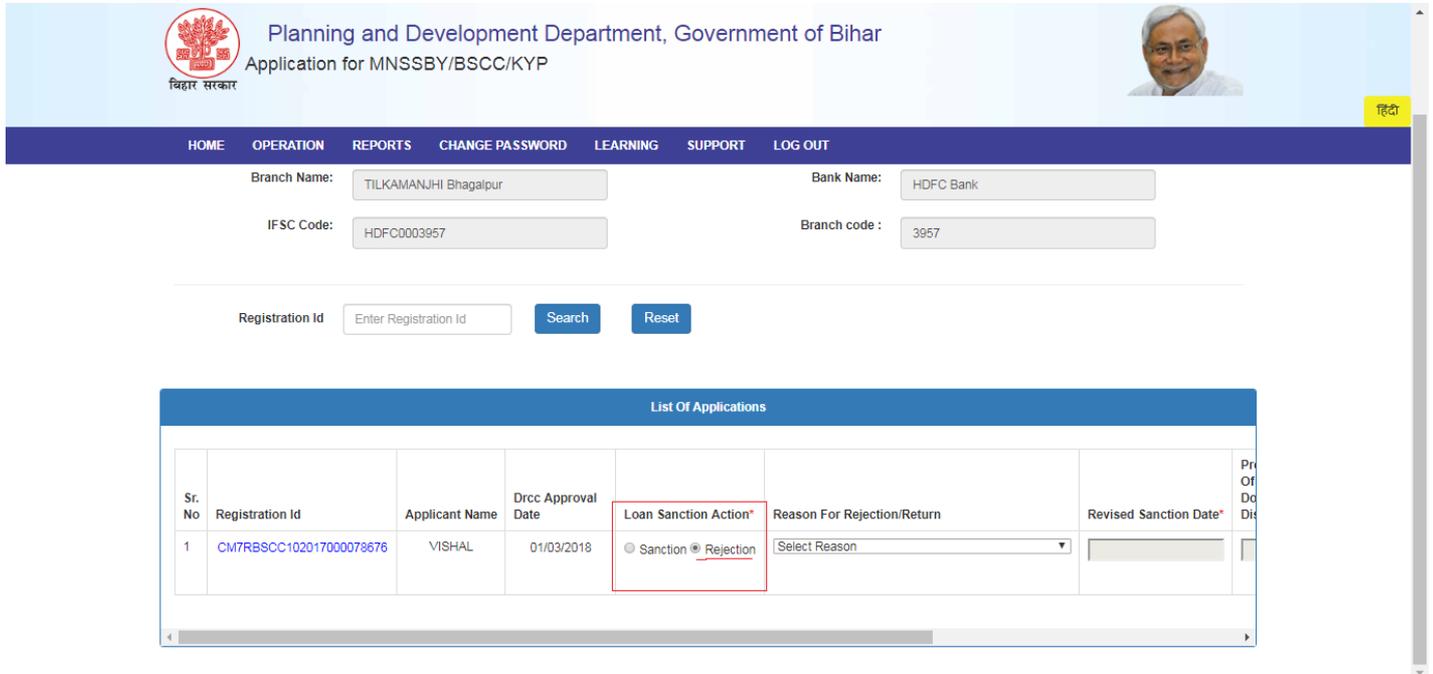
Branch Name: Bank Name:

IFSC Code: Branch code :

Registration Id Search Reset

List Of Applications									
Applicant Name	Drcs Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanctioned Details* (Sanctioned Letter Number)	Enter Sanctioned Amount	Send Status to DRCC	Download PDF
VISHAL	01/03/2018	<input checked="" type="radio"/> Sanction <input type="radio"/> Rejection	Select Reason ▼	<input type="text" value="01/07/2018"/>	<input type="text" value="02/07/2018"/>	<input type="text" value="AW12344"/>	<input type="text" value="400000"/>	<input type="button" value="Send"/>	PDF

12) In case of rejecting the pending application, Select the " Rejection" Radio button



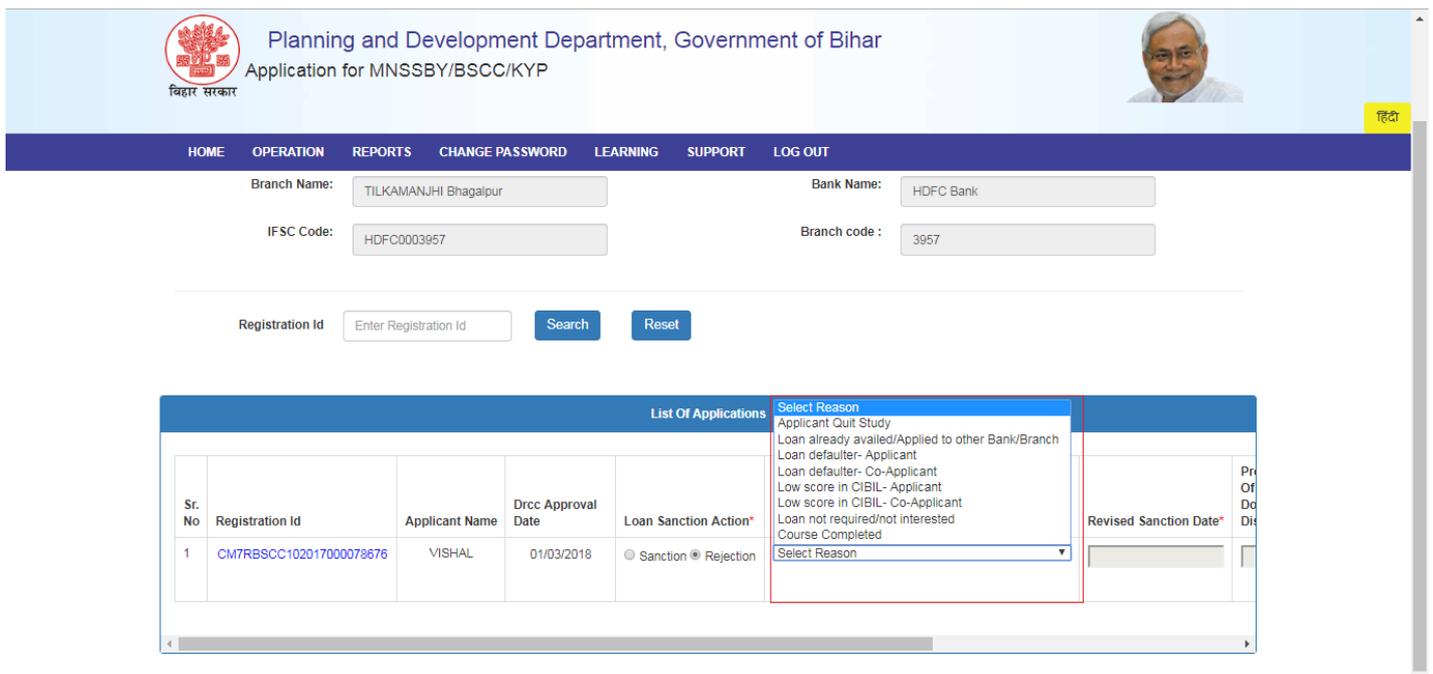
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Branch Name: TILKAMANJHI Bhagalpur Bank Name: HDFC Bank
IFSC Code: HDFC0003957 Branch code : 3957

Registration Id: Search Reset

Sr. No	Registration Id	Applicant Name	Dccc Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*
1	CM7RBSCC102017000078676	VISHAL	01/03/2018	<input type="radio"/> Sanction <input checked="" type="radio"/> Rejection	Select Reason	

13) Select the Reason for Rejection provided in Drop Down menu



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Branch Name: TILKAMANJHI Bhagalpur Bank Name: HDFC Bank
IFSC Code: HDFC0003957 Branch code : 3957

Registration Id: Search Reset

Sr. No	Registration Id	Applicant Name	Dccc Approval Date	Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*
1	CM7RBSCC102017000078676	VISHAL	01/03/2018	<input type="radio"/> Sanction <input checked="" type="radio"/> Rejection	Select Reason Applicant Quit Study Loan already availed/Applied to other Bank/Branch Loan defaulter- Applicant Loan defaulter- Co-Applicant Low score in CIBIL- Applicant Low score in CIBIL- Co-Applicant Loan not required/not interested Course Completed	

14) Click on send button



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Branch Name:

Bank Name:

IFSC Code:

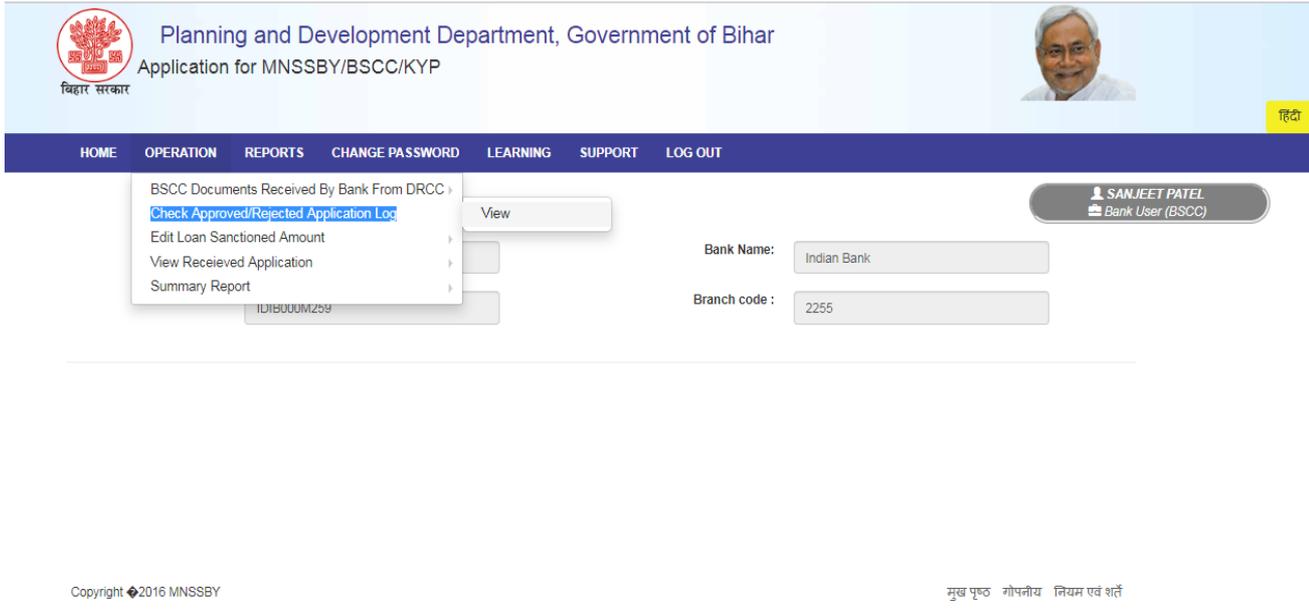
Branch code :

Registration Id

List Of Applications							
Loan Sanction Action*	Reason For Rejection/Return	Revised Sanction Date*	Proposed Date Of Documentation/ Disbursement *	Loan Sanctioned Details* (Sanctioned Letter Number)	Enter Sanctioned Amount	Send Status to DRCC	Download PDF
<input type="radio"/> Sanction <input checked="" type="radio"/> Rejection	<input style="width: 100%;" type="text" value="Course Completed"/> <input style="width: 100%;" type="text" value="Enter Remarks For Rejection"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="border: 2px solid red;" type="button" value="Send"/>	PDF

B. Disbursement Update/Delete Functionality

- 1) Click on view of "Check Approved/Rejected Application Log" Under Operation menu



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HOME OPERATION REPORTS CHANGE PASSWORD LEARNING SUPPORT LOG OUT

BSCC Documents Received By Bank From DRCC >
[Check Approved/Rejected Application Log](#) View
 Edit Loan Sanctioned Amount >
 View Received Application >
 Summary Report >

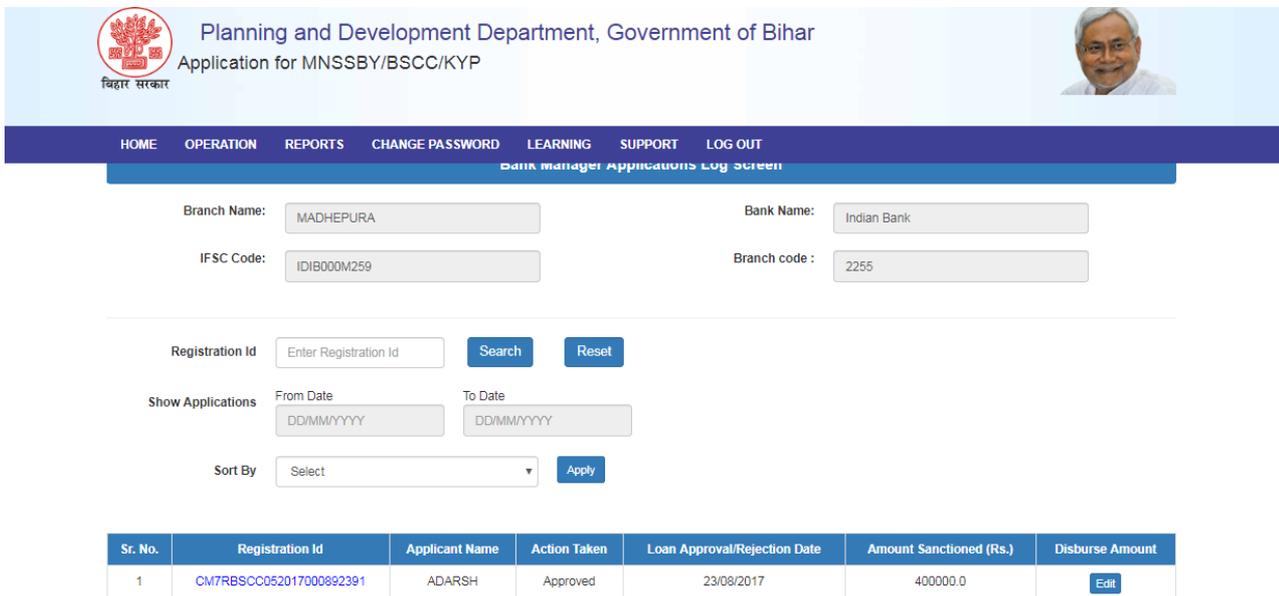
Sanjeet Patel
Bank User (BSCC)

Bank Name: Indian Bank
Branch code: 2255

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- 2) System will display the below page



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Bank Manager Applications Log Screen

Branch Name: MADHEPURA Bank Name: Indian Bank
IFSC Code: IDIB000M259 Branch code: 2255

Registration Id: Enter Registration Id Search Reset

Show Applications From Date: DD/MM/YYYY To Date: DD/MM/YYYY

Sort By: Select Apply

Sr. No.	Registration Id	Applicant Name	Action Taken	Loan Approval/Rejection Date	Amount Sanctioned (Rs.)	Disburse Amount
1	CM7RBSCC052017000892391	ADARSH	Approved	23/08/2017	400000.0	Edit

3) Click on Edit button



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Branch Name: Bank Name:

IFSC Code: Branch code :

Registration Id

Show Applications From Date To Date

Sort By

Sr. No.	Registration Id	Applicant Name	Action Taken	Loan Approval/Rejection Date	Amount Sanctioned (Rs.)	Disburse Amount
1	CM7RBSCC052017000892391	ADARSH	Approved	23/08/2017	400000.0	<input type="button" value="Edit"/>
2	CM7RBSCC122017001561541	SAURAV	Approved	01/07/2018	400000.0	<input type="button" value="Edit"/>

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4) System will display the below page with the applicant details



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Registration Id

Applicant Name

Action Taken Loan

Loan Approval/Rejection Date

Proposed Disbursement Date

Amount Sanctioned (Rs.)

The date of disbursement should be in order

Amount Disbursed (Rs.)	Date of Disbursement
<input type="text" value="0"/>	<input type="text" value="01/07/2019"/>

5) Enter the Disbursement amount and Disbursement date from the calendar and Click on Save button



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Applicant Name

Action Taken Loan

Loan Approval/Rejection Date

Proposed Disbursement Date

Amount Sanctioned (Rs.)

The date of disbursement should be in order

Amount Disbursed (Rs.)	Date of Disbursement
<input type="text" value="5000"/>	<input type="text" value="29/08/2018"/>

Save
Add More Rows

Back

6) After saving the the disbursement details ,System will display the below page .



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Applicant Name

Action Taken Loan

Loan Approval/Rejection Date

Proposed Disbursement Date

Amount Sanctioned (Rs.)

The date of disbursement should be in order

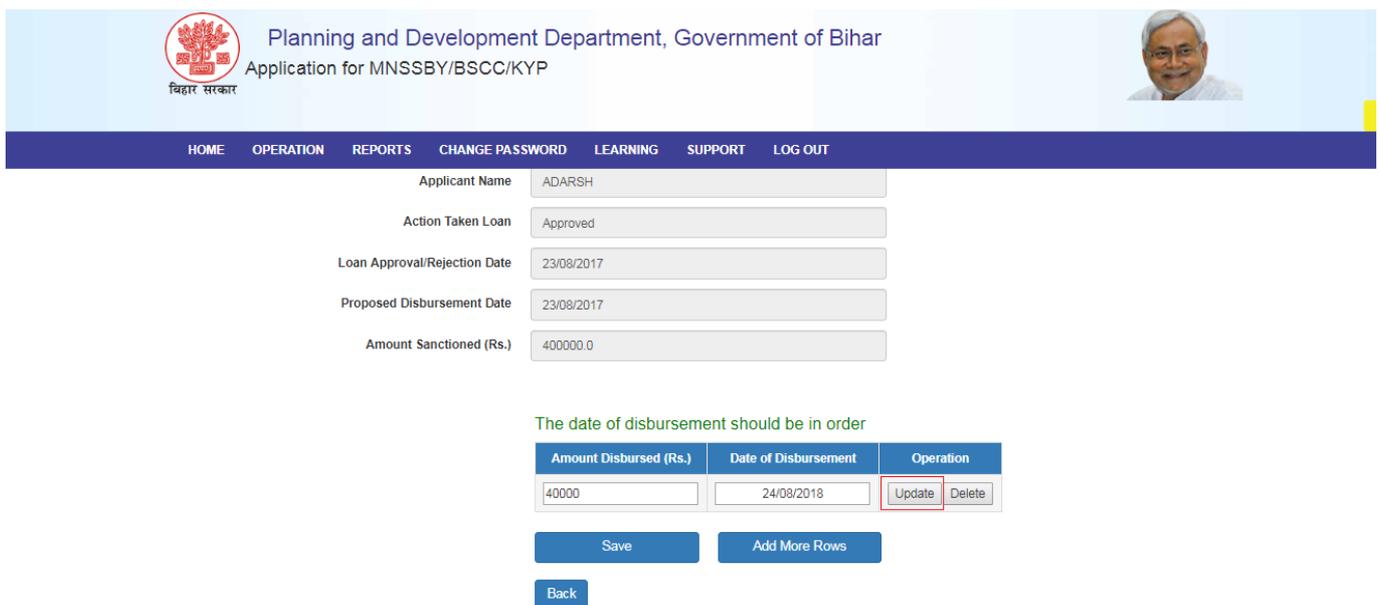
Amount Disbursed (Rs.)	Date of Disbursement	Operation
<input type="text" value="5000"/>	<input type="text" value="29/08/2018"/>	<input type="button" value="Update"/> <input type="button" value="Delete"/>

Save
Add More Rows

Back

7) If the previous updated disbursement details are wrong , Bank user can Update/Delete the particular disbursement details.

8) In case the previous updated disbursement details are entered wrong , Enter the Correct disbursement amount & actual date and click on Update button.



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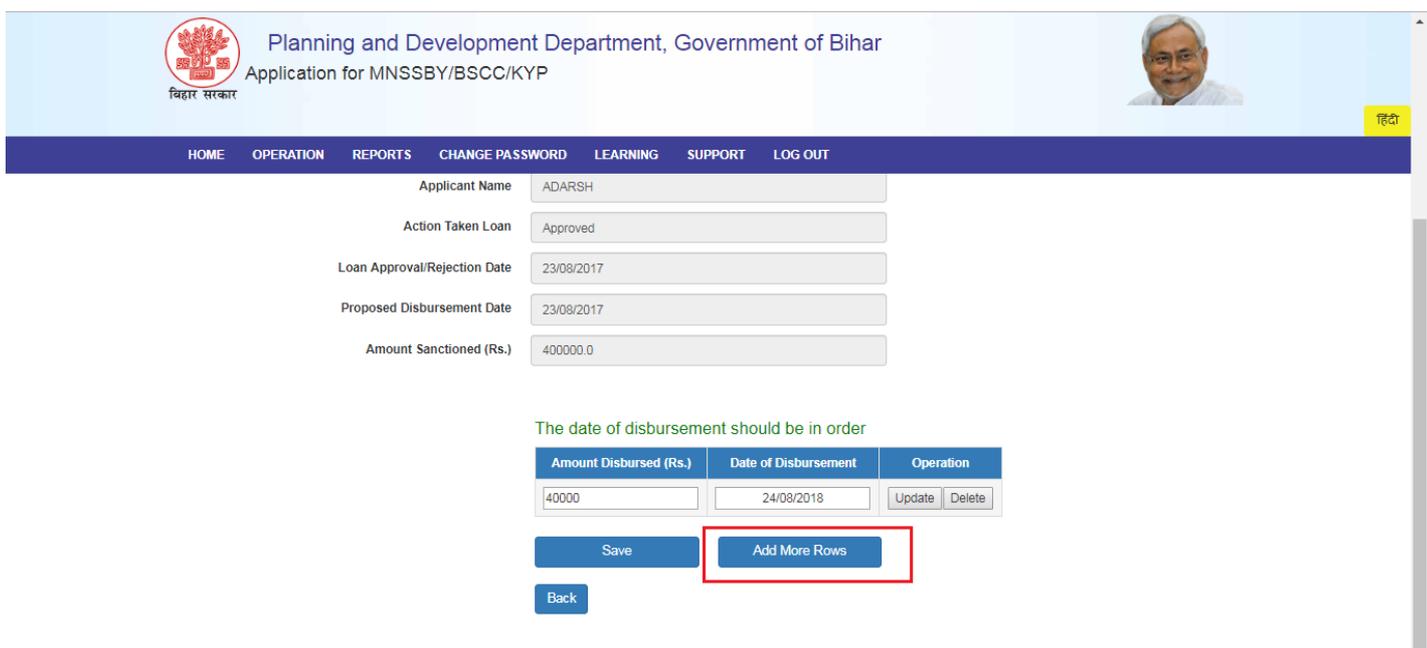
Applicant Name: ADARSH
Action Taken Loan: Approved
Loan Approval/Rejection Date: 23/08/2017
Proposed Disbursement Date: 23/08/2017
Amount Sanctioned (Rs.): 400000.0

The date of disbursement should be in order

Amount Disbursed (Rs.)	Date of Disbursement	Operation
40000	24/08/2018	Update Delete

Save Add More Rows Back

9) To update the next desbursement details ,Click on Add more Rows



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HOME OPERATION REPORTS CHANGE PASSWORD LEARNING SUPPORT LOG OUT

Applicant Name: ADARSH
Action Taken Loan: Approved
Loan Approval/Rejection Date: 23/08/2017
Proposed Disbursement Date: 23/08/2017
Amount Sanctioned (Rs.): 400000.0

The date of disbursement should be in order

Amount Disbursed (Rs.)	Date of Disbursement	Operation
40000	24/08/2018	Update Delete

Save Add More Rows Back

*****END*****



About 3i Infotech

3i Infotech is a global Information Technology company committed to Empowering Business Transformation.

With a comprehensive set of IP based software solutions and a wide range of IT services, 3i Infotech has successfully transformed business operations of customers globally. The Company has a very strong foothold in geographies like North America, India, Asia Pacific, Middle East and Africa and South Asia. The Company's products and services address the dynamic requirements of BFSI, Government, Manufacturing, Retail, Distribution, Telecom and Healthcare.

The flagship products include Amlock®, Kastle®, MFund®, Orion® and Premia®. A robust capability in the services domain is evident through consulting services, business optimization services and an extensive expertise in mobility, data analytics, big data, testing and application development services.

The Company has over 4800 employees in 18 offices across 11 countries and over 1000+ customers in

